

A Guide to Historic Preservation and Cultural Tourism Funding Opportunities and Incentives

How to Navigate the Funding Process

U.S. Senator Kirsten E. Gillibrand

New York



2011

**Note: This document will be continuously updated as information becomes available.*

Table of Contents

Introduction.....4

Section I: National Park Service Loans and Grants5

1. American Battlefield Protection Program..... 5

2. Save America’s Treasure’s Grant Program 6

3. Preserve America Grant Program 6

4. Certified Local Government Grant Programs (CLG) 7

5. Tribal Heritage Grants 8

6. National Center for Preservation Technology and Training 9

7. Native American Graves Protection and Repatriation Act Program Grants (NAGPRA) 9

8. Historically Black Colleges and Universities Grant Program 10

9. Japanese American Confinement Sites..... 11

Section II: National Endowment of the Arts (NEA) 12

1. Arts and Artifacts Indemnity Program: Domestic Indemnity..... 12

2. Access to Artistic Excellence Grant Program..... 13

Section III: National Endowment for the Humanities (NEH)..... 14

1. Collaborative Research Grants 14

2. National Digital Newspaper Program 15

3. Rediscovering Afghanistan Program 15

4. Sustaining Cultural Heritage Collections..... 16

5. America’s Historical and Cultural Organizations: Planning and Implementation Grants..... 17

6. Digital Humanities Startup Grants..... 18

7. Humanities Collections and Reference Resources Grant Program 18

8. Humanities Initiatives at Institutions with High Hispanic Enrollment Grant Program..... 19

9. Humanities Initiatives at Historically Black Colleges and Universities Grant Program..... 20

10. Interpreting America’s Historic Places: Implementation and Planning Grants 21

Section IV: Institute of Museum and Library Services 23

1. Museum Assessment Program Grants 23

2. Statewide Planning Grants 24

3. American Heritage Preservation Grants 25

4. Museums for America 25

Section V: New York State Office of Parks, Recreation and Historic Recreation 27

1. Historic Preservation Program 27

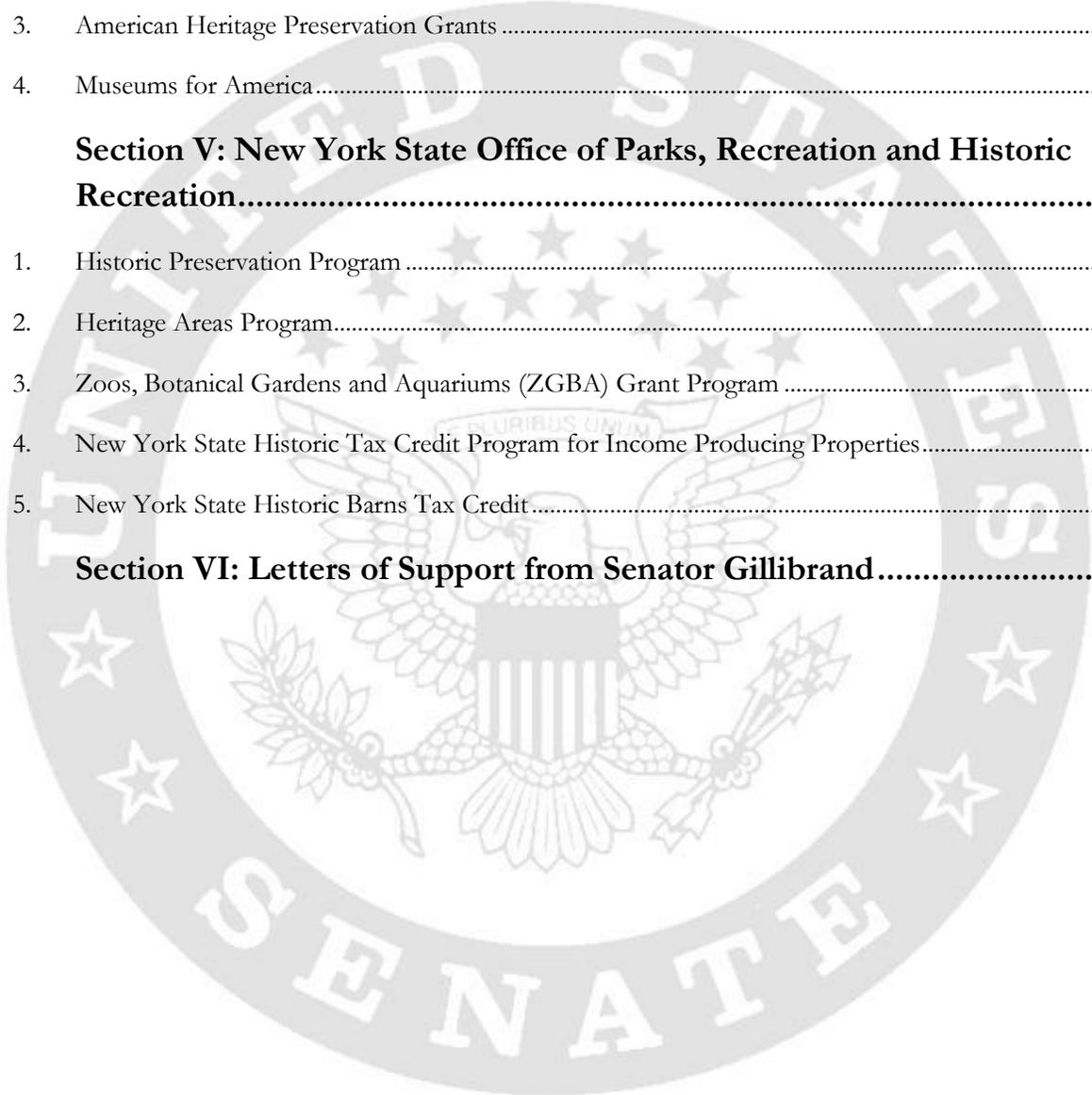
2. Heritage Areas Program 28

3. Zoos, Botanical Gardens and Aquariums (ZGBA) Grant Program 29

4. New York State Historic Tax Credit Program for Income Producing Properties 30

5. New York State Historic Barns Tax Credit 31

Section VI: Letters of Support from Senator Gillibrand 32



Introduction

Dear Fellow New Yorker,

I want to take this opportunity to provide you with some important information on funding opportunities for historic preservation and cultural tourism. New York has some of the most valuable historical and natural landmarks in the country, as home to over 250 National Historic Landmarks as designated by the National Park Service. This is by no means, however, the extent of New York's cultural and historical significance and every day, New Yorkers are uncovering new pieces of our state's past and looking to highlight another part of our state's natural beauty.

Historic and cultural projects not only preserve our past and educate our children, but also serve as economic opportunities for our communities to take advantage of a robust tourism industry. The development and maintenance of these sites is an important responsibility of our communities and organizations, but during these difficult economic times, it is getting harder to secure the funding necessary for this work. To assist in these efforts, the federal and state governments distribute billions of dollars worth of grants and loans each year for historical preservation, museum upkeep and cultural tourism.

Finding the resources that meet your needs in this complex web of agencies can be an impossible task. For this reason, I have created this guidebook to serve as a starting point in providing information about what resources are available to individuals, businesses, community organizations and local governments.

The information in this guidebook details grants, loans and other funding assistance. Its contents are by no means comprehensive and as new programs and opportunities emerge, its contents will be updated to provide New Yorkers with the most information possible.

The guidebook is comprised of five different sections, each providing information about grant funding sources, strategies for writing effective grant proposals and ways in which my office can assist you in this process.

My Senate website (www.Gillibrand.senate.gov) is continually updated with critical information about various funding opportunities that are available to you, how to access them, and where to apply. As you move forward with any grant opportunities, please contact Abraham Hiatt, my Grants Director, for letters of support, when applicable. You can reach him in my Washington, D.C. Office at Grants@Gillibrand.Senate.gov, or (202)-224-4451.

Sincerely,



Kirsten E. Gillibrand

Section I: National Park Service Loans and Grants

National Park Service grants help protect our nation's significant historic and cultural sites and preserve our diverse cultural heritage. More than \$1 billion has been awarded to Federal, State, and local governments, Native American Tribes, nonprofit organizations and educational institutions for preservation projects in all 50 states and the U.S. Territories.

1. American Battlefield Protection Program

- The National Park Service's American Battlefield Protection Program (ABPP) invites non-profit groups, academic institutions, and local, regional, state, and tribal governments to submit grant applications for the protection of battlefield sites, and sites associated with battlefields, that are located on American soil and/or within U.S. territorial waters.

Additional Information:

- The purpose of this grant program is to provide seed money for projects that lead directly to the identification, preservation and interpretation of battlefield land and/or historic sites associated with battlefields. Project funding has ranged from \$5,000 to \$80,000.
- This grant is a competitive grant.

Eligibility:

- All grant applications must *clearly demonstrate* that the proposed activity will *contribute directly to the preservation of battlefield land or an associated site*. Any project that does not contribute directly to the preservation of battlefield land or an associated site will not be considered for an ABPP battlefield grant.

Contact Information:

- Kristen McMasters
Grants Manager
Telephone: (202) 354-2037
- Mr. Paul Hawke
Program Chief
Telephone: (202) 354-2023.)
- For more information, go to:
<http://www.nps.gov/history/hps/abpp/grants/battlefieldgrants/2010grants.htm>

- **Mail completed applications to:**

Kristen McMasters
American Battlefield Protection Program
National Park Service 6th floor
1201 Eye Street, NW (2255)
Washington, DC 20005
(202) 354-2037

2. Save America's Treasure's Grant Program

- Save America's Treasures grants are available for preservation and/or conservation work on nationally significant intellectual and cultural artifacts and nationally significant historic structures and sites.

This grant program will provide funding for preservation and/or conservation work on nationally significant intellectual and cultural artifacts and nationally significant historic structures and sites. Intellectual and cultural artifacts include artifacts, collections, documents, sculpture and works of art. Historic structures and sites include historic districts, sites, buildings, structures and objects.

Additional Information:

- Grants are awarded through a competitive process to eligible applicants. A dollar-for-dollar, non-Federal match is required. The minimum grant request for collections projects is \$25,000 Federal share; the minimum grant request for historic property projects is \$125,000 Federal share.
- The maximum grant request for all projects is \$700,000 Federal share. In 2006, the average Federal grant award to collections was \$132,000, and the average award to historic properties was \$223,000.

Eligibility:

- This grant is open to everyone, including government agencies.

Contact Information:

- Technical Questions
Telephone: 202.354.2020 X1
Email: NPSGrantHelp@nps.gov
- For more information, please visit: <http://www.nps.gov/history/hps/HPG/treasures/>

3. Preserve America Grant Program

- Preserve America grants offer planning funding from the Federal Government to support communities that have demonstrated a commitment to preserving, recognizing, designating, and protecting local cultural resources. Grants are available to assist local economies find self-sustaining ways to promote and preserve their cultural resources through heritage tourism.

Additional Information:

- Grants will be awarded through a competitive process and each grant will require a dollar-for-dollar, non-Federal match, which can be in the form of cash or in-kind donated services for grant-assisted work. The grant and the non-Federal match must be expended during the grant period (1 to 2 years).

Eligibility:

- Preserve America grants support planning, development, and implementation of innovative activities and programs in heritage tourism such as surveying and documenting historic resources, interpreting historic sites, planning, marketing, and training.
- Successful applicants will emphasize creative projects that promote and preserve the community's cultural resources. Successful projects will involve public-private partnerships and serve as models to communities nationwide for heritage tourism, education, and economic development.

Contact Information:

- National Park Service
Telephone: (202) 354-2020
Email: nps_preserveamerica@nps.gov
Website: www.nps.gov/history/hps/hpg/preserveamerica
- **Send Application to (do not send via USPS, use an alternate carrier):**
Preserve America Grants
National Park Service
1201 "Eye" Street, NW
6th Floor (ORG. 2256)
Washington, D.C. 20005

4. Certified Local Government Grant Programs (CLG)

- The Certified Local Government Program is a preservation partnership between local, state and national governments focused on promoting historic preservation at the grass roots level. The program is jointly administered by the National Park Service (NPS) and the State Historic Preservation Offices (SHPOs) in each state.

Additional Information:

- By certifying your local community as a CLG, you will be able to access the portion of Federal funds set aside by each SHPO for just CLGs annually. Being a CLG also shows your community's commitment to keeping what is significant from the past for future generations. As a certified town, city, or county seeking other opportunities, it becomes easy to demonstrate a readiness to take on a preservation project and be successful.

Eligibility:

- Most communities are eligible. Contact the NY State representatives below for more information.

Contact:

- Ms. Ruth L. Pierpont, Director
Field Services Bureau
NY State Parks, Recreation & Historic Preservation
Peebles Island P.O. 189
Waterford, NY 12188-0189
Phone: 518-237-8643 (x3269)
Fax: 518-233-9049
E-mail: ruth.pierpont@oprhp.state.ny.us

- New York State Contact:
Mr. Julian Adams
CLG Coordinator
Recreation & Historic Preservation
Field Services Bureau, Peebles Island
P.O. Box 189
Waterford, New York 12188-0189
Telephone: (518) 237-8643
Email: Julian.Adams@oprhp.state.ny.us

5. Tribal Heritage Grants

- The National Historic Preservation Act of 1966 authorizes grants to federally recognized Indian tribes for cultural and historic preservation projects. These grants assist Indian Tribes, Alaskan Natives, and Native Hawaiian Organizations in protecting and promoting their unique cultural heritage and traditions. Since 1990, more than \$17 million has been awarded to over 460 Indian and Alaskan Native communities.

Additional Information:

- Grants are awarded to assist federally recognized tribes in preserving and protecting their significant cultural and historic resources. The long-term goal is to assist tribes in building sustainable Preservation Programs.

Eligibility:

- Grants are awarded to Federally recognized Indian tribes, Alaskan Native groups, and Native Hawaiian organizations defined as eligible applicants under the National Historic Preservation Act (16 U.S.C. 470w).

Contact Information:

- New York State Contact:
Ms. Kathleen Mitchell
Tribal Historic Preservation Officer
Seneca-Iroquois National Museum
Telephone: (716) 945-9427
Fax: (716) 945-1989
Email: bnewsom@penobscotnation.org

- National Association of Historic Tribal Preservation Offices
Telephone: (202) 628-8476
Fax: (202) 628-2241
Email: info@nathpo.org

6. National Center for Preservation Technology and Training

- NCPTT seeks innovative projects that advance the application of science and technology to historic preservation. The PTT Grants program funds projects that develop new technologies or adapt existing technologies to preserve cultural resources.

Additional Information:

- NCPTT does not fund “bricks and mortar” projects or straight-forward documentation projects using well-established methods.
- Grants are awarded competitively with a maximum award of \$25,000 (including indirect costs). All grants require a one-to-one match of cash or in-kind services. Source of the match may be federal or non-federal resources.

Eligibility:

- Projects may include, but are not limited to:
 - laboratory or field research that explores or assesses novel or adaptive methods;
 - training activities, including workshops, and course or curriculum development that promote the use of new or adaptive technologies;
 - documentation using new methods;
 - manuscript or website development that disseminates innovative preservation technologies; and
 - Meetings that convene experts to discuss the use of technologies to address preservation problems.

Contact:

- Technical Support:
Mr. Sean Clifford
Telephone: (318) 356-7444
Email: sean_clifford@nps.gov

7. Native American Graves Protection and Repatriation Act Program Grants (NAGPRA)

- The National NAGPRA Program awards grants to museums, Indian tribes, and Native Hawaiian organizations for the purposes of assisting in consultation, documentation, and repatriation of Native American human remains and cultural items including funerary objects, sacred objects, and objects of cultural patrimony.

Additional Information:

- The National Park Service's (NPS) National NAGPRA Program invites proposals for FY2010 Native American Graves Protection and Repatriation Act (NAGPRA) grants. Two types of NAGPRA grants are available: Consultation/Documentation Awards (up to \$90,000) and Repatriation Awards (up to \$15,000).

Eligibility:

- The following entities are eligible to apply: An Indian tribe or Native Hawaiian organization, or a museum that has control of Native American human remains, funerary objects, sacred objects, or objects of cultural patrimony and has received Federal funds.
- Museums and Federal agencies must consult with known Indian tribes and Native Hawaiian organizations that are, or are likely to be, culturally affiliated or have demonstrated a cultural relationship with the human remains, funerary objects, sacred objects, or objects of cultural patrimony.

Contact Information:

- Sangita Chari
Grants Coordinator
National NAGPRA Program
Telephone: (202) 354-2203
Fax: (202) 371-5197
Email: Nagpra_grants@nps.gov
- For private courier delivery of application, send to:
National NAGPRA Program
National Park Service
1201 "Eye" Street, NW (8th Floor)
Washington, DC 20005
Attention: NAGPRA Grants
- Website: <http://www.nps.gov/history/nagpra/GRANTS/>

8. Historically Black Colleges and Universities Grant Program

- In 2009, President Barack Obama signed the American Recovery and Reinvestment Act to jump-start our economy, create or save millions of jobs, and put a down payment on addressing long-neglected challenges so our country can thrive in the 21st century. Included in this Act was \$15 million to be competitively awarded to HBCUs for the preservation of campus buildings listed in the National Register of Historic Places.

Additional Information:

- Provides matching grants to states, territories, and tribes to preserve historically and culturally significant sites; funding decisions are made by the state historic preservation offices. Sites selected according to 3 basic criteria: historical significance, architectural Integrity and threat of structural failure

Eligibility:

- Open to all colleges, universities and some other non-profit organizations.

Contact Information:

- Point of contact:
Linda Hall
Telephone: 404-507-5779
Email: linda_hall@nps.gov
- For more information, please go to:
<http://www.nps.gov/history/hps/hpg/HBCU/index.htm>

9. Japanese American Confinement Sites

- Congress established the Japanese American Confinement Sites grant program (Public Law 109-441, 16 USC 461) for the preservation and interpretation of U.S. confinement sites where Japanese Americans were detained during World War II.

Additional Information:

- Japanese American Confinement Sites grant applications are now available for the preservation and interpretation of U.S. confinement sites where Japanese Americans were detained during World War II.
- The law authorized up to \$38 million for the entire life of the grant program to identify, research, evaluate, interpret, protect, restore, repair, and acquire historic confinement sites in order that present and future generations may learn and gain inspiration from these sites and that these sites will demonstrate the nation's commitment to equal justice under the law. For Fiscal Year 2009, Congress appropriated \$1 million for the use of this grant program.

Eligibility:

- Grants are awarded to organizations and entities working to preserve historic Japanese American confinement sites and their history, including: private nonprofit organizations, educational institutions, and state, local, and tribal governments, and other public entities. Grants will be awarded through a competitive process and require a non-Federal match in at least a 2:1 ratio (2 Federal to 1 non-Federal match).

Contact Information:

- Point of contact:
Ms. Kara Miyagishima
Telephone: 202-354-2020 x2
- Ms. Rachel Franklin-Weekley
Telephone: 402-661-1928
Email: rachel_franklin-weekley@nps.gov

Section II: National Endowment of the Arts (NEA)

The National Endowment for the Arts is a public agency dedicated to supporting excellence in the arts, both new and established; bringing the arts to all Americans; and providing leadership in arts education. Established by Congress in 1965 as an independent agency of the federal government, the Endowment is the nation's largest annual funder of the arts, bringing great art to all 50 states, including rural areas, inner cities, and military bases.

1. Arts and Artifacts Indemnity Program: Domestic Indemnity

- Museums and other non-profit organizations planning temporary exhibitions may be eligible for coverage. The indemnity agreement is backed by the full faith and credit of the United States. In the event of loss or damage to an indemnified object, the Federal Council must certify the validity of the claim and request Congress to authorize payment.

Eligibility:

- Eligible objects include art works, other artifacts or objects, rare documents, books and other printed materials, photographs, films, and videotapes. Such objects must have educational, cultural, historical, or scientific value. If an exhibition is being shown at several institutions, one institution should apply on behalf of all participants.

Indemnity Limits:

- The Arts and Artifacts Indemnity Act allows coverage for a single exhibition up to \$750,000,000. The total dollar value of the U.S. loans in the exhibition must exceed \$75,000,000 for eligibility. The total dollar amount of indemnity agreements which can be in effect at any one time is \$5,000,000,000. The deductible amounts follow.

Contact Information:

- Alice M. Whelihan
Indemnity Administrator
National Endowment for the Arts
1100 Pennsylvania Avenue, N.W.
Washington, D.C. 20506
Telephone: 202-682-5574
Fax: 202-682-5603
Email: whelihaa@arts.gov

- Laura Cunningham
Assistant Indemnity Administrator
National Endowment for the Arts
1100 Pennsylvania Ave, NW, Suite 729
Washington, DC 20506
Telephone: 202-682-5035
Fax: 202-682-5721
Email: cunninghaml@arts.gov

2. Access to Artistic Excellence Grant Program

- Encourages and supports artistic creativity, preserves our diverse cultural heritage, and makes the arts more widely available in communities throughout the country. While projects in this category may focus on just one of these areas, the Arts Endowment recognizes that many of the most effective projects encompass both artistic excellence and enhanced access.

Additional Information:

- The Arts Endowment is particularly interested in projects that extend the arts to underserved populations -- those whose opportunities to experience the arts are limited by geography, ethnicity, economics, or disability. This is achieved in part through the use of *Challenge America: Reaching Every Community* funds.

Contact Information:

- Point of contact:
Mr. Walls
Telephone: 202/682-5586
Email: wallsd@arts.gov

Section III: National Endowment for the Humanities (NEH)

NEH is an independent grant-making agency of the United States government dedicated to supporting research, education, preservation, and public programs in the humanities. The Endowment accomplishes its mission by providing grants for high-quality humanities projects in four funding areas: preserving and providing access to cultural resources, education, research, and public programs.

NEH grants typically go to cultural institutions, such as museums, archives, libraries, colleges, universities, public television, and radio stations, and to individual scholars.

1. Collaborative Research Grants

Collaborative Research Grants support original research undertaken by a team of two or more scholars or research coordinated by an individual scholar that, because of its scope or complexity, requires additional staff and resources beyond the individual's salary.

Eligibility:

- Eligible projects include research that significantly adds to knowledge and understanding in the humanities and archaeological projects that include the interpretation and communication of results (projects may encompass excavation, materials analysis, laboratory work, field reports, and preparation of interpretive monographs).
- These grants support full-time or part-time activities for periods of one to three years. Support is available for various combinations of scholars, consultants, and research assistants; project-related travel; field work; applications of information technology; and technical support and services. All grantees are expected to communicate the results of their work to the appropriate scholarly and public audiences.

Contact Information:

- NEH Division of Public Programs, Senior Program Officer
Mr. David Weinstein
Telephone: David Weinstein
Email: dweinstein@neh.gov
Website: <http://www.neh.gov/grants/guidelines/collaborative.html>
- NEH's Division of Research Programs
Telephone: 202-606-8200
Hearing Impaired telephone: TDD at 1-866-372-2930
Email: collaborative@neh.gov.

2. National Digital Newspaper Program

- This program offers funds for creating a national, digital resource of historically significant newspapers published between 1836 and 1922, from all the states and U.S. territories. This searchable database will be permanently maintained at the Library of Congress (LC) and be freely accessible via the Internet.

Additional Information:

- Successful applicants will select newspapers and convert, primarily from microfilm, over a period of two years, approximately 100,000 pages into digital files, according to the [technical guidelines](#) (PDF) outlined by the Library of Congress.

Eligibility:

- Any U.S. nonprofit organization is eligible, as are state and local governmental agencies and tribal governments. Individuals are not eligible to apply.
- NEH generally does not make awards to other federal entities or to applicants whose projects are so closely intertwined with a federal entity that the project takes on characteristics of the federal entity's own authorized activities. This does not preclude applicants from using grant funds from, or sites and materials controlled by, other federal entities in their projects.

Contact Information:

- National Digital Newspaper Program, Division of Preservation and Access
National Endowment for the Humanities
Telephone: 202-606-8570
Email: preservation@neh.gov
- Chief Information Officer and Director, Office of Digital Humanities
National Endowment for the Humanities
Bret Bobley
Telephone: 202.606.8401
Email: bbobley@neh.gov

3. Rediscovering Afghanistan Program

- The National Endowment for the Humanities invites applications for projects that focus on Afghanistan's history and culture. The special initiative is designed to promote research, education, and public programs about Afghanistan and to encourage United States institutions to assist Afghanistan in efforts to preserve and document its cultural resources.

Additional Information:

- Proposals for the initiative may take the form of projects to preserve and provide access to documents and artifacts; education and training for Afghan archivists, librarians, and museum professionals; new scholarship; scholarly translations; archaeology projects; educational projects in US schools, colleges, and universities for every level, K-16; and public programs conducted by US libraries, museums and historical societies, including exhibitions, film, radio, and Internet-based programs.

Eligibility:

- Applications must be submitted to one of the Endowment's existing grant programs at its regular deadline. Proposals will be evaluated through NEH's established review process and will not receive special consideration.

Contact Information:

- Director, Office of Grant Management
National Endowment for the Humanities
Susan Daisey
Phone: 202.606.8494
Email: sdaisey@neh.gov

4. Sustaining Cultural Heritage Collections

- Sustaining Cultural Heritage Collections helps cultural institutions meet the complex challenge of preserving large and diverse holdings of humanities materials for future generations by supporting preventive conservation measures that mitigate deterioration and prolong the useful life of collections.

As they strive to be effective stewards of humanities collections, cultural repositories are increasingly interested in sustainable preservation strategies. NEH therefore invites proposals that explore and implement energy-efficient and cost-effective preventive conservation measures designed to mitigate the greatest risks to collections.

Additional Information:

- This program offers two different kinds of grants. The first grant is for planning and evaluation of To help an institution develop and assess preventive conservation strategies, grants of up to \$40,000 will support planning and evaluation projects, which may encompass such activities as site visits, planning sessions, monitoring, testing, project-specific research, and preliminary designs for implementation projects. Planning and evaluation grants may be especially helpful to institutions interested in exploring sustainable preventive conservation strategies.
- The second grant is for implementation. It is designed to help an institution implement a preventive conservation project; grants of up to \$400,000 are available. Implementation projects should be based on planning that has been specific to the needs of the institution and its collections within the context of its local environment. It is not necessary to receive an NEH planning and evaluation grant to be eligible for an implementation grant.

Eligibility:

- Any U.S. nonprofit organization is eligible, as are state and local governmental agencies and tribal governments. Grants are not awarded to individuals.

Contact Information:

- Sustaining Cultural Heritage Collections, Division of Preservation and Access
National Endowment for the Humanities
Telephone: 202-606-8570
Email: preservation@neh.gov
- Senior Program Officer, Division of Preservation and Access
Joel Wurl
Telephone: 202.606.8570
Email: jwurl@neh.gov

5. America's Historical and Cultural Organizations: Planning and Implementation Grants

- America's Historical and Cultural Organizations grants support projects in the humanities that explore stories, ideas, and beliefs that deepen our understanding of our lives and our world. The Division of Public Programs supports the development of humanities content and interactivity that excite, inform, and stir thoughtful reflection upon culture, identity, and history in creative and new ways. Grants for America's Historical and Cultural Organizations should encourage dialogue, discussion, and civic engagement, and they should foster learning among people of all ages. To that end, the Division of Public Programs urges applicants to consider more than one format for presenting humanities ideas to the public.

Additional Information:

- NEH offers two categories of grants for America's Historical and Cultural Organizations: Planning and Implementation Grants. Planning grants are used for creating plans and refining of the projects main humanities ideas and questions. Implementation grants are for shovel ready projects for which a full walkthrough and presentation of ideas already exists.

Eligibility:

- Any U.S. nonprofit organization with IRS 501(c)(3) tax-exempt status is eligible, as are state and local governmental agencies. Eligible institutions include but are not limited to public, school, academic, and research libraries; museums; disciplinary and professional associations; cultural institutions; state humanities councils; and institutions of higher learning. Individuals are not eligible to apply.

Contact Information:

- Point of contact:
Division of Public Programs
National Endowment for the Humanities
Telephone: 202-606-8269
Email: publicpgms@neh.gov
- For more information, please visit:
http://www.neh.gov/grants/guidelines/AHCO_ImplementationGuidelines.html

6. Digital Humanities Startup Grants

- This program is designed to encourage innovations in the digital humanities. By awarding relatively small grants to support the planning stages, NEH aims to encourage the development of innovative projects that promise to benefit the humanities.

Additional Information:

- Proposals should be for the planning or initial stages of digital initiatives in any area of the humanities.
- Digital startup grants may involve research that brings new approaches or documents best practices in the study of the digital humanities; planning and developing prototypes of new digital tools for preserving, analyzing, and making accessible digital resources, including libraries' and museums' digital assets; scholarship that examines the philosophical implications and impact of the use of emerging technologies; and innovative uses of technology for public programming and education utilizing both traditional and new media.

Eligibility:

- Eligibility is limited to U.S. nonprofit organizations or institutions with IRS 501(c)(3) tax-exempt status; and state and local governmental agencies and Native American tribal organizations.
- Degree candidates may not be project directors.

Contact Information:

- Point of Contact
Mr. Brett Bobley
Chief Information Officer
Office of Digital Humanities
Telephone: 202.606.8401
Email: bbobley@neh.gov
- Office of Digital Humanities
National Endowment for the Humanities
Email: odh@neh.gov

7. Humanities Collections and Reference Resources Grant Program

- This program supports projects that provide an essential foundation for scholarship, education, and public programming in the humanities. Thousands of libraries, archives, museums, and historical organizations across the country maintain important collections of books and manuscripts, photographs, sound recordings and moving images, archaeological and ethnographic artifacts, art and material culture, electronic records, and digital objects.

Additional Information:

- Funding from this program strengthens efforts to extend the life of such materials and make their intellectual content widely accessible, often through the use of digital technology. Awards are also made to create various reference resources that facilitate use of cultural materials, from works that provide basic information quickly to tools that synthesize and codify knowledge of a subject for in-depth investigation.

Eligibility:

- Any U.S. nonprofit organization is eligible, as are state and local governmental agencies and tribal governments. Grants are not awarded to individuals.

Contact Information:

- Nadina Gardner
Division of Preservation and Access
Director
Telephone: 202.606.8442
Email: ngardner@neh.gov

8. Humanities Initiatives at Institutions with High Hispanic Enrollment Grant Program.

- Humanities Initiatives are intended to strengthen and enrich humanities education and scholarship at Institutions with High Hispanic Enrollment.

Additional Information:

- These grants may be used to enhance the humanities content of existing programs, develop new programs, or lay the foundation for more extensive endeavors in the future. Each project must be organized around a core topic or set of themes.

Eligibility:

- Any U.S. nonprofit institution with 501(c) (3) tax exempt status that is an institution of higher education with an FTE enrollment of at least 25 percent Hispanic students is eligible to apply. Submission of the application by the Authorized Organization Representative (AOR) to Grants.gov will be accepted as assurance that the institution meets this eligibility criterion. If you are uncertain as to the status of your institution, please refer to the Department of Education's Web site.
 - <http://www.ed.gov/about/offices/list/ocr/edlite-minorityinst-list-hisp-tab.html>
- Individuals are not eligible to apply.
- Collaboration with other organizations is welcome, but the project director must be from an eligible institution.

Contact Information:

- Point of contact:
William Craig Rice
Director
Division of Education Programs
Telephone: 202.606.8286
Email: wrice@neh.gov

- Division of Education Programs
National Endowment for the Humanities
Room 302
1100 Pennsylvania Avenue, N.W.
Washington, D.C. 20506
202-606-8500
education@neh.gov

9. Humanities Initiatives at Historically Black Colleges and Universities Grant Program

- Humanities Initiatives are intended to strengthen and enrich humanities education and scholarship at Historically Black Colleges and Universities.

Additional Information:

- These grants may be used to enhance the humanities content of existing programs, develop new programs, or lay the foundation for more extensive endeavors in the future. Each project must be organized around a core topic or set of themes.

Eligibility:

- Any U.S. nonprofit 501(c)3 tax-exempt historically black college or university, as defined by Executive Order 13256, is eligible to apply for a Humanities Initiatives grant. A list of historically black colleges and universities is available at the White House Initiative on Historically Black Colleges and Universities Web site.
 - <http://www.ed.gov/about/inits/list/whhbcu/edlite-list.html>
- Individuals are not eligible to apply.
- Collaboration with other organizations is welcome, but the project director must be from an eligible institution.

Contact:

- Point of contact:
William Craig Rice
Director
Division of Education Programs
Telephone: 202.606.8286
Email: wrice@neh.gov

- Division of Education Programs
National Endowment for the Humanities
Room 302
1100 Pennsylvania Avenue, N.W.
Washington, D.C. 20506
202-606-8500
education@neh.gov

10. Interpreting America's Historic Places: Implementation and Planning Grants

This program supports public humanities projects that exploit the evocative power of historic places to explore stories, ideas, and beliefs that deepen our understanding of our lives and our world.

Additional Information:

- The Division of Public Programs supports the development of humanities content and interactivity that excite, inform, and stir thoughtful reflection upon culture, identity, and history in creative and new ways.
- Interpreting America's Historic Places projects may interpret a single historic site or house, a series of sites, an entire neighborhood, a town or community, or a larger geographical region. Grants for Interpreting America's Historic Places should encourage dialogue, discussion, and civic engagement, and they should foster learning among people of all ages. To that end, the Division of Public Programs urges applicants to consider more than one format for presenting humanities ideas to the public.
- NEH offers two categories of grants for Interpreting America's Historic Places: Planning and Implementation Grants.

Eligibility:

- Planning grants are available for those projects that may need further development before applying for implementation. This planning can include the identification and refinement of the project's main humanities ideas and questions, consultation with scholars in order to strengthen the humanities content, preliminary audience evaluation, preliminary design of the proposed interpretive formats, beta testing of digital formats, development of complementary programming, research at archives or sites whose resources might be used, or the drafting of interpretive materials.
- Implementation grants support the final preparation of a project for presentation to the public. Applicants must submit a full walkthrough for an exhibition, or a prototype or storyboard for a digital project that demonstrates a solid command of the humanities ideas and scholarship that relate to the subject. Applicants for implementation grants should have already done most of the planning for their projects,
- Any U.S. nonprofit organization with IRS 501(c) (3) tax-exempt status is eligible, as are state and local governmental agencies. Individuals are not eligible to apply.

Contact:

- Thomas Phelps
Director
Division of Public Programs
Telephone: 202.606.8305
Email: tphelps@neh.gov

- For More information, go to:
http://www.neh.gov/grants/guidelines/IAHP_Implementation.html



Section IV: Institute of Museum and Library Services

The Institute of Museum and Library Services is the primary source of federal support for the nation's 123,000 libraries and 17,500 museums. The Institute's mission is to create strong libraries and museums that connect people to information and ideas. The Institute works at the national level and in coordination with state and local organizations to sustain heritage, culture, and knowledge; enhance learning and innovation; and support professional development.

Libraries and museums help create vibrant, energized learning communities. Our achievement as individuals and our success as a democratic society depend on learning continually, adapting to change readily, and evaluating information critically.

As stewards of cultural heritage, information and ideas, museums and libraries have traditionally played a vital role in helping us experience, explore, discover and make sense of the world. That role is now more essential than ever. Through building technological infrastructure and strengthening community relationships, libraries and museums can offer the public unprecedented access and expertise in transforming information overload into knowledge.

Our role at the Institute is to provide leadership and funding for the nation's museums and libraries, resources these institutions need to fulfill their mission of becoming centers of learning for life crucial to achieving personal fulfillment, a productive workforce and an engaged citizenry.

1. Museum Assessment Program Grants

The Museum Assessment Program (MAP) is supported through a cooperative agreement between the Institute of Museum and Library Services and the American Association of Museums. It is designed to help museums assess their strengths and weaknesses, and plan for the future.

Additional Information:

- The program provides technical assistance for four kinds of assessments: (1) collections management; (2) governance; (3) institutional; and (4) public dimension. Assessments are funded on a first-come, first-served basis. Museums may apply for MAP assessments in any sequence. Application materials can be obtained by contacting the American Association of Museums.

Contact:

- American Association of Museums Contact:
Jill Connors-Joyner,
Assistant Director, MAP
American Association of Museums
1575 Eye Street, NW, Suite 400
Washington, DC 20005
Telephone: (202) 289-9111
Email: map@aam-us.org
- For application information, visit:
<http://www.aam-us.org/museumresources/map/apply.cfm>

2. Statewide Planning Grants

This grant program is part of the Connecting to Collections Program. This grant provides funds for creating plans to insure the safety of public information collections and the people working with those collections. Organizations will seek to better understand the obstacles to receiving training – including cost, travel time, and time away from work. From this, they will learn which formats (site visits, publications, workshops, online training) work best for the institutions.

Topics for preservation education and assistance will also include disaster preparedness and response, surveys, security, environmental controls, and funding.

Additional Information

- Affiliated programs: The New York State Education Department, in partnership with New York State Council on the Arts, New York Library Association, New York Archives Alliance, Museum Association of New York, Lower Hudson Conference of Historical Agencies & Museums, and Upstate History Alliance.

Eligibility:

- Any U.S. nonprofit library or museum is eligible. Organization must have several partnerships with similar institutions in NY.

Contact:

- Main point of contact for NY
Barbara Lilley
Library Development Specialist II
(518)439-9014; blilley@mail.nysed.gov
- Christine Henry, Senior Program Officer
Phone: 202/653-4674
E-mail: chenry@imls.gov

- Mark Feitl, Program Specialist
Phone: 202/653-4635
E-mail: mfeitl@imls.gov

3. American Heritage Preservation Grants

Bank of America is partnering with the Institute to provide grants to small museums, libraries, and archives. The grants will raise awareness and fund preservation of treasures held in small museums, libraries and archives.

Additional Information:

- Grants will help to preserve specific items, including works of art, artifacts and historical documents that are in need of conservation. Applicants will build on completed conservation assessments of their collections to ensure that the grants are used in accordance with best practices in the field, and underscore the importance of assessment planning.
- Grant programs that provide assistance with conservation planning and assessment include the Institute's Conservation Assessment Program and the National Endowment for the Humanities' Preservation Assistance Grants.

Eligibility:

- Institutions that fulfill the general criteria may apply. See program guidelines for special conditions of eligibility for this program.

Contact:

- Christine Henry
Senior Program Officer
Telephone: 202-653-4674
Email: chenry@imls.gov
- Kevin Cherry
Senior Program Officer
Telephone: 202-653-4662
Email: kcherry@imls.gov
- For more information, please go to:
http://www.imls.gov/applicants/grants/pdf/AHPG_2010.pdf

4. Museums for America

Museums for America is the Institute's largest grant program for museums, supporting projects and ongoing activities that build museums' capacity to serve their communities.

Additional Information:

- Museums for America grants strengthen a museum's ability to serve the public more effectively by supporting high-priority activities that advance the institution's mission and strategic goals. Museums for America grants are designed to be flexible: funds can be used for a wide variety of projects, including ongoing museum work, research and other behind-the-scenes activities, planning, new programs, purchase of equipment or services, and activities that will support the efforts of museums to upgrade and integrate new technologies.
- Grants are awarded in the following categories: Engaging Communities (Education, Exhibitions, and Interpretation); Building Institutional Capacity (Management, Policy, and Training); and Collections Stewardship

Eligibility:

- All types of museums, large and small, are eligible for funding.
- Eligible museums include aquariums, arboretums and botanical gardens, art museums, youth museums, general museums, historic houses and sites, history museums, nature centers, natural history and anthropology museums, planetariums, science and technology centers, specialized museums, and zoological parks. Federally operated and for-profit museums may not apply for IMLS funds.

Contact:

- Sandra Narva, Senior Program Officer
Phone: 202/653-4634
E-mail: snarva@imls.gov
- Steven Schwartzman, Senior Program Officer
Phone: 202/653-4641
E-mail: sschwartzman@imls.gov
- Reagan Moore, Program Specialist
Phone: 202/653-4637
E-mail: rmoore@imls.gov
- Tim Carrigan, Program Specialist
Phone: 202/653-4639
E-mail: tcarrigan@imls.gov
- For more information, go to:
<http://www.imls.gov/applicants/grants/forAmerica.shtm>

Section V: New York State Office of Parks, Recreation and Historic Preservation

Established in 1972, the Bureau of Historic Sites provides technical support to New York's state-owned parks and historic sites. Headquartered at the Peebles Island Resource Center, a rehabilitated factory complex, the bureau helps to safeguard New York's rich heritage through a variety of projects and programs that document, preserve, and interpret historic, cultural, and natural resources at state parks and historic sites.

The New York State Office of Parks, Recreation, and Historic Preservation maintains a successful regime in caring for our parks through their State Parks team. To continuing preserving these special parts of New York State, the Office offers funding opportunities to advance this process.

1. Historic Preservation Program

- A matching grant program to improve, protect, preserve, rehabilitate or restore properties listed on the National or State Registers of Historic Places.

Additional Information:

- The Historic Preservation application is to be used for projects to improve, protect, preserve, rehabilitate or restore properties on the State or National Register for use by all segments of the population for park, recreation, conservation or preservation purposes, in accordance with the Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation.

Eligibility:

- This grant is available to all non-profit groups for work within NY State.
- Funds are available to municipalities or not-for-profits with an ownership interest.

Contact Information:

- Point of Contact:
John A. Bonafide
Historic Preservation Services Coordinator
State Historic Preservation Office
Telephone: (518) 237-8643 ext. 3263
- For technical assistance:
Beth Cummings
Telephone: (518) 237-8643 ext. 3282

- New York State Historic Preservation Office
Peebles Island Resource Center
P.O. Box 189
Waterford, NY 12188-0189
Telephone: (518) 237-8643
- For a regional contact from the New York State Office of Parks, Recreation and Historic Preservation, please go to: <http://www.nysparks.com/shpo/contact/>
- For more information, visit:
<http://www.nysparks.com/grants/historic-preservation/default.aspx>

2. Heritage Areas Program

- The Heritage Areas System application is to be used for projects to preserve, rehabilitate or restore lands, waters or structures, identified in a management plan approved by the Commissioner in accordance with section 35.05 of the Parks, Recreation and Historic Preservation Law, for use by all segments of the population for park, recreation or conservation purposes.

Additional Information:

- The deciding criteria for applications is the degree to which the project contributes to the preservation, restoration or enhancement of natural, historic or cultural resources related to the interpretive theme(s) in the local heritage area's approved management plan and the degree to which the project enhances the function and visual quality of the local heritage area, among other things.

Eligibility:

- To be eligible under this program, a project must fall within a NYS Designated Heritage Areas.

Contact Information:

- Ms. Amy E. Facca
Preservation Planning
NYS Historic Preservation Office
Telephone: (518) 237-8643 ext. 3109
- Ms. Ruth Pierpont
State Historic Preservation Office
Director
Telephone: (518) 237-8643 ext. 3269

- New York State Historic Preservation Office
Peebles Island Resource Center
P.O. Box 189
Waterford, NY 12188-0189
Telephone: (518) 237-8643
- For a regional contact from the New York State Office of Parks, Recreation and Historic Preservation, please go to: <http://www.nysparks.com/shpo/contact/>
- For more information, go to:
<http://www.nysparks.com/grants/heritage-areas/default.aspx>

3. Zoos, Botanical Gardens and Aquariums (ZGBA) Grant Program

The Zoos, Botanical Gardens and Aquariums Program (ZBGA) is a program of the Natural Heritage Trust (NHT). Funding for ZBGA is appropriated through the New York State Office of Parks, Recreation and Historic Preservation (NYSOPRHP).

Additional Information:

- The ZBGA Program provides the stimulus to develop educational, cultural and recreational programs interpreting our natural heritage as well as support for the permanent collections of eligible institutions.
- These institutions are referred to as Natural Heritage Institutions.

Eligibility:

- Public or not-for-profit organizations which own, house and care for living or systematically organized collections of objects of natural origin and which primarily provide such services to the general public on a regular and predictable basis are eligible for funding under the Zoos, Botanical Gardens and Aquariums Program.
- Institutions with collections which include both eligible and ineligible categories and otherwise meet all program eligibility criteria are eligible only for assistance in areas relating to the natural heritage portions of their collections and public service programs.

Contact Information:

- Point of Contact:
Ms. John A. Bonafide
Historic Preservation Services Coordinator
State Historic Preservation Office
Telephone: (518) 237-8643 ext. 3263

- Send applications to:
Office of Parks, Recreation and Historic Preservation
Attention: Mindy Scott
Grants-in-Aid, 16th Floor
Agency Building #1
Empire State Plaza
Albany, NY 12238
- For a regional contact from the New York State Office of Parks, Recreation and Historic Preservation, please go to: <http://www.nysparks.com/shpo/contact/>

4. New York State Historic Tax Credit Program for Income Producing Properties

- New York State Office of Parks, Recreation, and Historic Preservation will work with the municipalities to help them pass a resolution allowing homeowners to take advantage of the program, and to ensure that they have a historic preservation and community renewal program in place, which is a program requirement.

Additional Information:

- After Part 1 and Part 2 of the federal application are approved by the National Park Service, The New York State Office of Parks, Recreation, and Historic Preservation will issue a certification form allowing owners to take the state credit.
- This tax credit must be used with the Federal Investment Tax Credit Program for Income Producing Properties.

Eligibility:

- Eligible applicants must be officially recognized by the National Register of Historic Places.
- Please see the *NYS Department of Taxation and Finance Form IT-23* for more details.

Contact Information:

- Ms. Ruth L. Pierpont, Director
Field Services Bureau
NY State Parks, Recreation & Historic Preservation
Peebles Island P.O. 189
Waterford, NY 12188-0189
Phone: 518-237-8643 (x3269)
Fax: 518-233-9049
E-mail: ruth.pierpont@oprhp.state.ny.us
- For a regional contact from the New York State Office of Parks, Recreation and Historic Preservation, please go to: <http://www.nysparks.com/shpo/contact/>

5. New York State Historic Barns Tax Credit

The Farmer's Protection and Farm Preservation Act, enacted in 1996, was designed in part to preserve the historic barns that dot New York's landscape.

Eligibility:

- In order to qualify for an income tax credit equal to 25% of the cost of rehabilitating historic barns the following rules apply: it must be a barn; it must meet the tax definition of income-producing; it must have been built or placed in agricultural service before 1936; the rehabilitation cannot "materially alter the historic appearance" of the barn; and only costs incurred after January 1, 2003 are eligible.
- Please see the *NYS Department of Taxation and Finance Form IT-212-ATT* for details.

Contact Information:

- Ms. Ruth L. Pierpont, Director
Field Services Bureau
NY State Parks, Recreation & Historic Preservation
Peebles Island P.O. 189
Waterford, NY 12188-0189
Phone: 518-237-8643 (x3269)
Fax: 518-233-9049
E-mail: ruth.pierpont@oprhp.state.ny.us
- For a regional contact from the New York State Office of Parks, Recreation and Historic Preservation, please go to: <http://www.nysparks.com/shpo/contact/>

Section VI: Letters of Support from Senator Gillibrand

While Senator Gillibrand does NOT decide which organizations are awarded grants, there are instances in which it is appropriate for the Senator Gillibrand to write a letter of support for an application. If you wish to request a letter of support for your application, you must supply Senator Gillibrand with the following:

1. A description of your organization,
2. Summary of the application,
3. a description of what the money will be used for, and
4. a draft letter of support

Please forward this information to the nearest regional office:

Capitol District

Senator Kirsten E. Gillibrand
Leo W. O'Brien Federal Office
Building
1 Clinton Square
Room 821
Albany, NY 12207
Tel: (518) 431-0120
Fax: (518) 431-0128

Buffalo/Western New York

Senator Kirsten E. Gillibrand
Larkin at Exchange
726 Exchange Street, Suite 511
Buffalo, NY 14210
Tel: (716) 854-9725
Fax: (716) 854-9731

Long Island

Senator Kirsten E. Gillibrand
155 Pinelawn Road
Suite 250 North
Melville, NY 11747
Tel: (631) 249-2825
Fax: (631) 249-2847

New York City

Senator Kirsten E. Gillibrand
780 Third Avenue
Suite 2601
New York, New York 10017
Tel. (212) 688-6262
Fax (212) 688-7444

North Country

Senator Kirsten E. Gillibrand
PO Box 273
Lowville, NY 13367
Tel. (315) 376-6118
Fax (315) 376-6118

Rochester Region

Senator Kirsten E. Gillibrand
Kenneth B. Keating Federal Office
Building
100 State Street
Room 4195
Rochester, NY 14614
Tel. (585) 263-6250
Fax (585) 263-6247

Syracuse/Central New York

Senator Kirsten E. Gillibrand
James M. Hanley Federal Building
100 South Clinton Street
Room 1470
PO Box 7378
Syracuse, NY 13261
Tel. (315) 448-0470
Fax (315) 448-0476

Westchester County

Senator Kirsten E. Gillibrand
Tel. (914) 725-9294
Fax (914) 472-5073

Washington D.C.

Senator Kirsten E. Gillibrand
United States Senate
478 Russell Senate Office Building
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