

# A Guide to Home Heating and Cooling Assistance Programs

*How to Navigate the Funding Process*

U.S. Senator Kirsten E. Gillibrand  
New York



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*\*Note: This document will be continuously updated as information becomes available.*

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## Introduction

Dear Fellow New Yorker:

As the cost of energy remains at an all time high, the burden of how Upstate and North Country families will pay for home heating is a top concern of mine as we head into the winter months. As your Senator, I am working to ensure that our most vulnerable residents do not have to choose between food and heat this winter. There are a large number of programs dedicated to offering loans, grants, tax incentives and other types of assistance to help assist you with the expense of heating your home.

Finding the resources that meet your needs in this complex web of agencies can be an impossible task. For this reason, I have created this guidebook to serve as a starting point in providing information about what resources are available and how best to go about accessing this assistance. Its contents are by no means comprehensive and will be updated periodically as more details become available.

The guidebook is comprised of several defined sections that provide information about grant funding sources, strategies for writing effective grant proposals and ways in which my office can assist you in this process.

My Senate website ([www.Gillibrand.senate.gov](http://www.Gillibrand.senate.gov)) is continually updated with critical information about various funding opportunities that are available to you, how to access them, and where to apply. You can also request hard copies of this guidebook, and other thematic funding guidebooks, by filling out the guidebook order form at the end of this guidebook and mailing it back to my New York City office or by emailing an electronic copy to [grants@gillibrand.senate.gov](mailto:grants@gillibrand.senate.gov). Furthermore, if you need assistance from a federal agency or with an immigration case, please refer to the casework form at the end of the GOAL or visit <http://gillibrand.senate.gov/services/casework/form/>. As you move forward with any grant opportunities, please contact Andrew Usyk, my Grants Director, for letters of support, when applicable. You can reach him in my Washington, D.C. Office at [Grants@Gillibrand.Senate.gov](mailto:Grants@Gillibrand.Senate.gov), or (202)-224-4451.

Sincerely,



Kirsten E. Gillibrand

## **Section I: Energy Assistance through the New York State Office of Temporary and Disability Assistance**

### **1) The Home Energy Assistance Program (HEAP)**

- The program is a federally funded grant opportunity that assists low income households with home energy costs. Funds are distributed from the U.S. Department of Health and Human Services to states from the Low Income Home Energy Assistance Program (LIHEAP) based on a need-based formula. The State of New York operates the HEAP program through the New York State Office of Temporary and Disability Assistance. Services are provided in each county through the County Social Services Office and the County Office for the Aging.
- For all assistance programs run through the State Office of Temporary and Disability Assistance, you may visit <https://www.mybenefits.ny.gov/selfservice/> to determine eligibility.

#### **Additional Information:**

- HEAP funds are used for financial support to offset home energy costs.
- Awards for this program depend on regional heating prices, but usually are around \$50 for individuals whose heating expenses are included in rent but can be higher for individuals who pay their vendor directly for heat. The amounts are determined on a case by case basis.

#### **Eligibility:**

- HEAP eligibility is based on a variety of factors including income level, households with young children, elderly or disabled individuals.
- General guidelines for eligibility are as follows. Applicants must fit one or more requirements:
  - If your household's gross monthly income is at or below the current income guides for your household size as posted in the table below or
  - If you receive Food Stamps or
  - You receive Temporary Assistance or
  - You receive Code A Supplemental Security Income (SSI Living Alone)
- You may also check with your County Social Services or Office for the Aging to determine eligibility. At the end of this guide, there is a table with each county's contacts in these offices.

***Please see the following page for additional eligibility requirements***

- Additionally, the following table outlines eligibility for applicants based on total income per household;

Household Size	Maximum Gross
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	Monthly Income
1	\$2,129
2	\$2,784
3	\$3,439
4	\$4,094
5	\$4,749
6	\$5,404

Household Size	Maximum Gross Monthly Income
7	\$5,527
8	\$5,650
9	\$5,773
10	\$5,896
11	\$6,029
Each Additional	Add \$468

### **Application Process:**

If you would like to apply for the Home Energy Assistance Program (HEAP), you may apply by mail, in person at your local social services office, or over the internet depending on your situation. You may apply for HEAP:

- **By mail:** If you received a HEAP benefit last year and reside in the same county that your application was filed last year or if you are age 60 or older. Applications may be downloaded from the HEAP webpage. The application document can be found here: <http://www.otda.state.ny.us/main/heap/documents/3421.pdf>
- **In person:** In person at the local social services office in the county in which you reside. The contact information and address of the local social services office can be found in Section V of this guide.
- **By telephone:** Contact your local case worker if you have previously been enrolled in the HEAP program or call your local social services office. Contacts are in Section V of this guide.
- **Materials required for application:** Applicants should bring documentation verifying residence, household composition, income, vendor relationship and vulnerability. (i.e. Proof of age if a household member is under age 6 or age 60 or older, or proof of disability if permanently disabled).
- Additionally, you may be asked, where applicable, for residents' social security numbers, previous utility bills or heating receipts, a signed statement detailing your situation from your landlord, proof of income, unemployment insurance benefits book, copies of social security or pension checks, a bank book and business statements from the previous four months if you are self-employed.
- You may also need to bring one of these for each household member: a birth or marriage certificate, school or baptismal records, social security cards and a drivers license.

### **Contact Information:**

- The general HEAP hotline number is 1-800-342-3009
- However, if you would like to apply, please contact your local Social Services or Department of Aging office for additional information. Contact numbers are listed in Section V of this guide.

## **2) HEAP Emergency Benefit**

- The Emergency Benefit program exists to provide assistance to eligible individuals who are facing a heat or heat related energy emergency and do not have resources available to resolve

the emergency. This program can provide up to \$3,000 in emergency assistance to repair heating equipment or simply to pay for fuel in unforeseen situations.

**Eligibility:**

- To be eligible for the HEAP Emergency Benefit, you must be experiencing one of these several circumstances;
  - Your electricity is necessary for your heating system or thermostat to work and is either shut-off or scheduled to be shut off or
  - Your natural gas heat is off or scheduled to be shut-off or
  - If you are out of or in danger of running out of fuel (oil, propane, wood, or coal) or
  - If your essential applicant owned heating equipment is inoperable
- Additionally, you must fit each of the following requirements;
  - Your income is at or below the current income guidelines as posted in the table below or you receive Family Assistance, Safety Net Assistance, Food Stamps or Code A Supplemental Security Income.
  - The heating and/or electric bill is in your name and
  - Your personal resources are less than \$2,000 if no one in your household is under the age of 60 or less than \$3,000 if any member of your household is age 60 or older.

**Application Process:**

- If you would like to apply for this program, an application must be turned in personally at your county's local department of social services. Contacts for these departments are in Section V of this guide.

### **3) Heating Equipment Repair or Replacement**

- This program exists to help provide individuals help eligible low-income home owners repair or replace furnaces, boilers and other direct heating components necessary to keep the home's primary heating source functional.
- Benefit amounts vary based on the specific project, but are limited at \$6,000.

**Eligibility:**

- To be eligible for Heating Equipment Repair or Replacement programs, the applicant must meet all established eligibility criteria, including established income and resource requirements.
- Benefits are paid directly to vendors after completion of all work for previously approved applications only.
- These requirements can be outlined by your local Social Services Department.

**Application Process:**

- If you would like to apply for this program, an application must be turned in personally at your county's local department of social services. Contacts for these departments are in Section V of this guide.

## **Section II: United States Department of Energy**

The average home in our region pays approximately \$2,200 a year in energy costs. This estimate varies based on size of your home, energy usage, and a number of other factors, but an energy audit can point to many simple and cost-effective ways to reduce your energy use and loss, and save money on your energy bills. According to the Department of Energy, the average energy efficient home in New York can save on average more than \$800 a year on energy costs.

The information below will allow for home and business owners to reduce the costs of heating their homes and facilities through increasing efficiency.

### **1) The Home Energy Saver**

- The Home Energy Saver is designed by the U.S. Department of Energy and the Environmental Protection Agency to help consumers identify the best ways to save energy in their homes.

#### **Additional Information:**

- It is an interactive program that allows you to calculate and foresee the benefits of the cutbacks prior to making them. In your own home, you have the power to reduce energy demand, and when you reduce demand, that means you create less greenhouse gas emissions, which keeps air cleaner for all of us and saves on your utility bills. Plus, reducing energy use increases our energy security.

#### **Program Location:**

- The program can be found at: <http://hes.lbl.gov/consumer/>

## **Section III: New York State Energy Research Authority & Development Authority**

New York State Energy Research and Development Authority (NYSERDA) is a public benefit corporation created in 1975 under Article 8, Title 9 of the State Public Authorities Law through the reconstitution of the New York State Atomic and Space Development Authority. NYSEDA's earliest efforts focused solely on research and development with the goal of reducing the State's petroleum consumption. Today, NYSEDA's aim is to help New York meet its energy goals: reducing energy consumption, promoting the use of renewable energy sources, and protecting the environment.

NYSERDA seeks to develop a diversified energy supply portfolio, improve market mechanisms, and facilitate the introduction and adoption of advanced technologies that will help New Yorkers plan for and respond to uncertainties in the energy markets. These plans can be advanced through the funding opportunities offered by NYSEDA.

### **1) Home Performance with ENERGY STAR**

- Home Performance with ENERGY STAR Program created a network of independent home improvement contractors that are accredited by the Building Performance Institute (BPI). BPI is a national resource for building science technology that sets standards for assessing and improving the energy performance, as well as the health and safety of homes. Each participating contractor has been trained in taking a 'whole-house' approach when testing your home and identifying energy efficiency improvements.

#### **Additional Information:**

- These BPI contractors work locally and can assist an interested home or business owner in the modification of their structure. In addition to the actual work of installation of new systems, the contractors will help find federal programs to pay for the work and assess the efficiency of the house.

#### **Eligibility:**

- To qualify for any incentives or financing through Home Performance with ENERGY STAR®, you must use a participating BPI Accredited Contractor. A list of participating contractors in your area can be found at: <http://www.nyserda.ny.gov/Contractors/Find-a-Contractor/Residential-Contractor.aspx>



## 2) Energy Efficiency Improvements for New York's Farms

NYSERDA provides energy audits and feasibility studies that identify cost effective energy efficiency improvements that will lower energy bills, increase productivity and reduce environmental impacts. In addition, NYSERDA provides incentives to farmers who implement the energy audit recommendations through our Enhanced Commercial/Industrial Performance Program and/or a reduced interest rate through our Loan Fund Program.

### **Additional Information:**

- An energy audit can be provided at little to no cost to the farmer. Typically, NYSERDA will pay a qualified engineering firm to do a walk through analysis of the energy use on your farm highlighting the latest energy efficient technology improvements available with the most cost effective savings.
- Energy audits generally focus on high-energy use systems, as well as, the needs of the farmer and other energy efficiency opportunities.
- These systems include the milking parlor operation, refrigeration, ventilation, and lighting.

### **Contact Information:**

- Application:  
[http://www.nyserra.org/programs/Technical\\_Assistance/ReferralFarmForm.asp](http://www.nyserra.org/programs/Technical_Assistance/ReferralFarmForm.asp)

## **Section IV: New York State Office of Temporary and Disability Cooling Programs**

### **1) The Home Energy Assistance Program Cooling Component**

- Households that include a member who has an ongoing medical condition that is made worse by extreme heat may be eligible for HEAP funded cooling assistance that could include installation of an air conditioner. Because the amount of funding is very limited, cooling assistance will be provided on a first come, first served basis

#### **Additional Information:**

- The household income limits are broken down by a monthly basis and is determined the number people per household.
- To see the exact breakdown, please visit:  
<http://otda.ny.gov/main/programs/heap/program.asp#cooling>

#### **Eligibility**

- Households that have received a 2009-10 regular HEAP benefit of more than \$1.00 are income eligible for 2010 cooling assistance.
- Households that have not received a 2009-10 regular HEAP benefit of more than \$1.00 must have income which does not exceed the 2009-10 maximum HEAP guidelines, or must be currently in receipt of Temporary Assistance, Food Stamps/Supplemental Nutrition Assistance Program or Supplemental Security Income Code A benefits to be income eligible for 2010 cooling assistance.
- In addition to meeting the income eligibility requirements, to be eligible for 2010 cooling assistance, at least one member of the household must have an acute medical condition that is exacerbated by extreme heat, and said condition must be documented by a physician.

#### **Contact Information:**

- Telephone: 1-800-342-3009

*For New York City Residents*  
**(800) 692-0557**

## Section V: List of County Contacts for HEAP Applications

Each county has an organization that provides assistance and weatherization services for low-income and other residents. The eligibility for financial assistance is based on a variety of criteria, similar to the HEAP program. To learn more about the weatherization program and eligibility, please contact your county office listed below.

<b>Albany</b>	
Albany County Department of Social Services 162 Washington Avenue Albany, NY 12210 (518) 447- 7323	Albany County Department for Aging 162 Washington Ave Albany, NY 12210 (518) 447-7177

<b>Allegany</b>	
Allegany County Department of Social Services 7 Court Street Belmont, NY 14813 (585) 268-9622	Allegany County Office for the Aging 17 Court Street Belmont, NY 14813-1001 (585) 268-9390

<b>Broome</b>	
Broome County Department of Social Services 36-42 Main Street Binghamton, NY 13905 (607) 778-2638	Broome County Office for the Aging 32 West State Street Binghamton, NY 13902-1766 (607) 722-1251

<b>Cattaraugus</b>	
Cattaraugus County Department of Social Services 1 Leo Moss Drive Suite 6010 Olean, NY 14760 (716) 701-8065	Cattaraugus County Office for the Aging 1 Leo Moss Drive Suite 7610 Olean, NY 14760-1101 (716) 373-8032

<b>Cayuga</b>	
Cayuga County Department of Social Services 160 Genesee Street 2nd floor Auburn, NY 13021 (315) 255-4904	Cayuga County Office for the Aging County Office Building 160 Genesee Street Auburn, NY 13021-3483 (315) 253-1226

<b>Chautauqua</b>	
Chautauqua County Department of Social Services 110 E. Fourth St. Jamestown, NY 14757 (716) 753-4385	Chautauqua County Office for the Aging 7 North Erie Street Mayville, NY 14757-1027 (716) 753-4471

<b>Chemung</b>	
Chemung County Department of Social Services PO Box 588 Elmira, NY 14902 (607) 737-5302	Chemung County Office for the Aging P.O. Box 588 Elmira, NY 14902-0588 (607) 737-5520

<b>Chenango</b>	
Chenango County Department of Social Services PO Box 590 Norwich, NY 13815 (607) 337-1574	Chenango County Office for the Aging 5 Court St. Norwich, NY 13815-1794 (607) 337-1770

<b>Clinton</b>	
Clinton County Department of Social Services 13 Durkee Street Plattsburgh, NY 12901 (518) 565-3258	Clinton County Office for the Aging 135 Margaret Street, Suite 105 Plattsburgh, NY 12901-2966 (518) 565-4620

<b>Columbia</b>	
Columbia County Department of Social Services 25 Railroad Avenue Hudson, NY 12534 (518) 828-9411	Columbia County Office for the Aging 325 Columbia Street Hudson, NY 12534 (518) 828-4258

<b>Cortland</b>	
Cortland County Department of Social Services 60 Central Avenue Cortland, NY 13045 (607) 753-5400	Cortland County Office for the Aging 60 Central Avenue Cortland, NY 13045-2746 (607) 753-5060

<b>Delaware</b>	
Delaware County Department of Social Services 111 Main Street Delhi, NY 13753 (607) 832-5300	Delaware County Office for the Aging 6 Court Street Delhi, NY 13753-1066 (607) 746-6333

<b>Dutchess</b>	
Dutchess County Department of Social Services 60 Market Street Poughkeepsie, NY 12601 (845) 486-3000	Dutchess County Office for the Aging 27 High Street Poughkeepsie, NY 12601-1962 (845) 486-2555

<b>Erie</b>	
Erie County Department of Social Services 478 Main Street Buffalo, NY 14202 (716) 858-7644	Erie County Department of Senior Services 95 Franklin Street, Room 1329 Buffalo, NY 14202-3985 (716) 858-6955

<b>Essex</b>	
Essex County Department of Social Services PO Box 217 Elizabethtown, NY 12932 (518) 873-3446	Essex County Office for the Aging 100 Court Street Elizabethtown, NY 12932-0217 (518) 873-3695

<b>Franklin</b>	
Franklin County Department of Social Services Suite 331 Malone, NY 12953 (518) 481-1807	Franklin County Office for the Aging 355 West Main Street, Suite 447 Malone, NY 12953-1826 (518) 481-1533

<b>Fulton</b>	
Fulton County Department of Social Services PO Box 549 Johnstown, NY 12095 (518) 736-5600	Fulton County Office for the Aging 19 N. William Street Johnstown, NY 12095-2534 (518) 736-5650

<b>Genesee</b>	
Genesee County Department of Social Services 5130 E. Main St. Suite 3 Batavia, NY 14020	Genesee County Office for the Aging 2 Bank Street Batavia, NY 14020-2299
(585) 344-2580 ext. 6524	(585) 343-1611

<b>Greene</b>	
Greene County Department of Social Services PO Box 528 Catskill, NY 12414	Greene County Department for the Aging 411 Main Street Catskill, NY 12414
(518) 719-3700	(518) 719-3555

<b>Hamilton</b>	
Hamilton County Department of Social Services PO Box 725 Indian Lake, NY 12842	Hamilton County Office for the Aging See Warren/Hamilton County
(518) 648-6131	

<b>Herkimer</b>	
Herkimer County Department of Social Services 301 N. Washington St. Herkimer, NY 13350	Herkimer County Office for the Aging 109 Mary Street, Suite 1101 Herkimer, NY 13350-2924
(315) 867-1220	(315) 867-1121

<b>Jefferson</b>	
Jefferson County Department of Social Services 250 Arsenal Street Watertown, NY 13601	Jefferson County Office for the Aging 250 Arsenal Street Watertown, NY 13601-2546
(315) 782-9030	(315) 785-3191

<b>Lewis</b>	
Lewis County Department of Social Services PO Box 193 Lowville, NY 13367	Lewis County Office for the Aging 7514 S. State Street Lowville, NY 13367
(315) 376-5400	(315) 376-5313

<b>Livingston</b>	
Livingston County Department of Social Services 1 Murray Hill Dr. Mt. Morris, NY 14510 (585) 243-7300	Livingston County Office for the Aging Livingston County Campus Bldg. 8 Mt. Morris, NY 14510-1601 (585) 243-7520

<b>Madison</b>	
Madison County Department of Social Services PO Box 637 Wampsville, NY 13163 (315) 366-2211	Madison County Office for the Aging 138 Dominick Bruno Blvd. Canastota, NY 13032 (315) 697-5700

<b>Monroe</b>	
Monroe County Department of Social Services 111 Westfall Rd. Rm B-14 Rochester, NY 14620 (585) 753-6477	Monroe County Office for the Aging and Adult Svc 435 East Henrietta Road, Rm 1FE16 Rochester, NY 14620-4647 (585) 244-8400 ext. 102

<b>Montgomery</b>	
Montgomery County Department of Social Services Broadway PO Box 745 Fonda, NY 12068 (518) 853-8395	Montgomery County Office for the Aging 135 Guy Park Avenue Amsterdam, New York 12010 (518) 843-2300

<b>Nassau</b>	
Nassau County Department of Social Services 60 Charles Lindbergh Boulevard Uniondale, NY 11553 (516) 227- 7605	Nassau County Department of Senior Citizen Affairs 60 Charles Lindbergh Boulevard Suite #260 Uniondale, NY 11553-3691 (516) 227-8937

<b>New York City</b>	
New York City HRA Department of Social Services P.O. Box 1401 Church Street Station  New York, NY 10008 (800) 692-0557	New York City Department for the Aging  2 Lafayette Street, 7th Floor New York, NY 10007-1392 Within five boroughs of NYC - 311 Outside of boroughs – (212) 442-1382

<b>Niagara</b>	
Niagara County Department of Social Services PO Box 506 Lockport, NY 14095 (716) 439-7744 or (716) 278-8645	Niagara County Office for the Aging 111 Main Street, Suite 101 Lockport, NY 14094-3718 (716) 438-4020

<b>Oneida</b>	
Oneida County Department of Social Services 800 Charlotte Street Utica, NY 13501 (315) 798-5559	Oneida County Office for Aging and Continual Care 235 Elizabeth Street Utica, NY 13501-2211 (315) 798-5770

<b>Onondaga</b>	
Onondaga County Department of Social Services  421 Montgomery St. Syracuse, NY 13202 (315) 435-8295	Onondaga County Department of Aging and Youth Civic Center - 13th Floor 421 Montgomery Street Syracuse, NY 13202 (315) 435-2362 ext. 110

<b>Ontario</b>	
Ontario County Department of Social Services 3010 County Complex Drive Canandaigua, NY 14424 (585) 396-4060	Ontario County Office for the Aging 3010 County Complex Drive Canandaigua, NY 14424-9502 (585) 396-4040



<b>Orange</b>	
Orange County Department of Social Services Quarry Rd. Box Z Goshen, NY 10924 (845) 291-2002	Orange County Office for the Aging 18 Seward Avenue Middletown, NY 10940 (845) 615-3700

<b>Orleans</b>	
Orleans County Department of Social Services 14016 Route 31 West Albion, NY 14411 (585) 589-3182	Orleans County Office for the Aging 14016 Route 31 West Albion, NY 14411- 9382 (585) 589-3191

<b>Oswego</b>	
Oswego County Department of Social Services PO Box 1320 Mexico, NY 13114 (315) 963-5288	Oswego County Office for the Aging PO Box 3080 Oswego, NY 13126-3080 (315) 349-3484

<b>Otsego</b>	
Otsego County Department of Social Services 197 Main Street County Office Building Cooperstown, NY 13326 (607) 547-1700	Otsego County Office for the Aging Meadows Office Complex - Suite 5 140 Co Hwy 33W Cooperstown, NY 13326 (607) 547-4232

<b>Putnam</b>	
Putnam County Department of Social Services 110 Old Route 6 Building #2 Carmel, NY 10512 (845) 808-1500	Putnam County Office for the Aging 110 Old Route 6 Building #1 Carmel, NY 10512-2196 (845) 808-1700

<b>Rensselaer</b>	
Rensselaer County Department of Social Services 1801 6th Avenue Troy, NY 12180 (518) 270-3935	Rensselaer County Unified Family Services 1600 Seventh Avenue Troy, NY 12180-3798 (518) 270-2738

<b>Rockland</b>	
Rockland County Department of Social Services P.O. Box 307 Pomona, NY 10970 (845) 364-3480	Rockland County Office for the Aging Robert L. Yeager Health Center, Bldg. B 50 Sanatorium Road Pomona, NY 10970-0350 (845) 364-2118

<b>St. Lawrence</b>	
St. Lawrence County Department of Social Services 6 Judson Street Canton, NY 13617 (315) 373-2303	St. Lawrence County Office for the Aging 80 State Highway 310, Suite 7 Canton, NY 13617-1497 (315) 386-4730

<b>St. Regis Mohawk Tribe</b>	
St. Regis Mohawk Tribe 412 State Route 37 Akwasasne, NY 13655 (518) 358-2272 ext. 212	St. Regis Mohawk Tribe 29 Business Park Road Hogansburg, NY 13655 (518) 358-2963

<b>Saratoga</b>	
Saratoga County Department of Social Services 152 West High Street Ballston Spa, NY 12020 (518) 884-4146	Saratoga County Office for the Aging 152 West High Street Ballston Spa, NY 12020-3528 (518) 884-4100

<b>Schenectady</b>	
Schenectady County Department of Social Services 787 Broadway Schenectady, NY 12305 (518) 388-4412	Schenectady County Office of Senior Services 107 Nott Terrace, Suite 202 Schaffer Heights Schenectady, NY 12308-3170 (518) 382-8481 ext. 1009

<b>Schoharie</b>	
Schoharie County Department of Social Services PO Box 687 Schoharie, NY 12157 (518) 295-8334	Schoharie County Office for the Aging 113 Park Place, Suite 3 Schoharie, NY 12157 (518) 295-2001

<b>Schuyler</b>	
Schuyler County Department of Social Services 323 Owego Street Montour Falls, NY 14865 (607) 535-8303	Schuyler County Office for the Aging 323 Owego Street, Suite 165 Montour Falls, NY 14865-9625 (607) 535-7108

<b>Seneca</b>	
Seneca County Department of Social Services PO Box 690 Waterloo, NY 13165 (315) 539-1800	Seneca County Office for the Aging 1 DiPronio Drive Waterloo, NY 13165-1681 (315) 539-1769

<b>Seneca Nation of Indians</b>	
Seneca Nation of Indians 12837 Route 438 Irving, NY 14081 (716) 532-4900 ext. 5058	Seneca Nation of Indians Office for the Aging 28 Thomas Indian School Drive Irving, NY 14081 (716) 532-5778

<b>Steuben</b>	
Steuben County Department of Social Services 3 E. Pulteney Square Bath, NY 14810 (607) 664-2500	Steuben County Office for the Aging 3 E. Pulteney Square Bath, NY 14810-1510 (607) 664-2298

<b>Suffolk</b>	
Suffolk County Department of Social Services P. O. Box 18100 Hauppauge, NY 11788 (631) 853-8820	Suffolk County Office for the Aging P.O. Box 6100 Hauppauge, NY 11788-0099 (631) 853-8200

<b>Sullivan</b>	
Sullivan County Department of Social Services PO Box 231 Liberty, NY 12754 (845) 807-0142	Sullivan County Office for the Aging P.O. Box 5012 Monticello, NY 12701 (845) 794-3000 Ext. 5000

<b>Tioga</b>	
Tioga County Department of Social Services 1062 Route 38N Owego, NY 13827 (607) 687-8300 or (877) 882-8313	Tioga Opportunities Inc. 9 Sheldon Guile Boulevard Owego, NY 13827 (607) 687-4120 ext. 344

<b>Tompkins</b>	
Tompkins County Department of Social Services 320 W. State Street Ithaca, NY 14850 (607) 274-5264	Tompkins County Office for the Aging 320 N. Tioga Street Ithaca, NY 14850-4206 (607) 274-5482

<b>Ulster</b>	
Ulster County Department of Social Services 1021 Development Court Kingston, NY 12401 (845) 334-5436	Ulster County Office for the Aging 1003 Development Court Kingston, NY 12401 (845) 340-3456

<b>Warren</b>	
Warren County Department of Social Services Municipal Ctr Annex -- 1340 State Rte 9 Lake George, NY 12845 (518) 761-6300	Warren/Hamilton Counties Offices for the Aging 333 Glen Street, 3rd Floor, Suite 306 Glens Falls, NY 12801 (518) 761-6347

<b>Washington</b>	
Washington County Department of Social Services 383 Broadway Fort Edward, NY 12828 (518) 746-2300	Washington County CARES 383 Broadway, Suite B10 Fort Edward, NY 12828 (518) 746-2572

<b>Wayne</b>	
Wayne County Department of Social Services PO Box 10 Lyons, NY 14489 (315) 946-4881	Wayne County Department of Aging and Youth 1519 Nye Road, Suite 300 Lyons, NY 14489-9111 (315) 946-5624

<b>Westchester</b>	
Westchester County Department of Social Services 112 E. Post Rd., 5th Fl. White Plains, NY 10601 (914) 995-5619	Westchester County Department of Senior Programs 9 South First Avenue, 10th Floor Mt. Vernon, NY 10550-3414 (914) 813-6100

<b>Wyoming</b>	
Wyoming County Department of Social Services PO Box 231 Warsaw, NY 14569 (585) 786-8900	Wyoming County Office for Aging and Youth 8 Perry Avenue Warsaw, NY 14569 (585) 786-8833

<b>Yates</b>	
Yates County Department of Social Services 417 Liberty Street, Suite 2212 Penn Yan, NY 14527 (315) 536-5183	Yates County Area Agency on Aging 417 Liberty Street, Suite 1116 Penn Yan, NY 14527 (315) 536-5515

## Letters of Support from Senator Gillibrand

While Senator Gillibrand does NOT decide which organizations are awarded grants or other federal funding, there are instances in which it is appropriate for the Senator to write a letter of support for an application. If you wish to request a letter of support for your application, you must supply Senator Gillibrand with the following:

1. A description of your organization,
2. Summary of the application,
3. a description of what the money will be used for, and
4. a draft letter of support

Please forward this information by email to [grants@gillibrand.senate.gov](mailto:grants@gillibrand.senate.gov) or by mail to the nearest regional office:

### **Capitol District**

Senator Kirsten E. Gillibrand  
Leo W. O'Brien Federal Office Building  
1 Clinton Square  
Room 821  
Albany, NY 12207  
Tel: (518) 431-0120  
Fax: (518) 431-0128

### **Buffalo/Western New York**

Senator Kirsten E. Gillibrand  
Larkin at Exchange  
726 Exchange Street, Suite 511  
Buffalo, NY 14210  
Tel: (716) 854-9725  
Fax: (716) 854-9731

### **Hudson Valley Office**

PO Box 893  
Mahopac, NY 10541  
Tel. (845) 875-4585  
Fax (845) 875-9099

### **Long Island**

Senator Kirsten E. Gillibrand  
155 Pinelawn Road  
Suite 250 North  
Melville, NY 11747  
Tel: (631) 249-2825  
Fax: (631) 249-2847

### **New York City**

Senator Kirsten E. Gillibrand  
780 Third Avenue  
Suite 2601  
New York, New York 10017  
Tel. (212) 688-6262  
Fax (212) 688-7444

### **North Country**

Senator Kirsten E. Gillibrand  
PO Box 273  
Lowville, NY 13367  
Tel. (315) 376-6118  
Fax (315) 376-6118

### **Rochester Region**

Senator Kirsten E. Gillibrand  
Kenneth B. Keating Federal Office Building  
100 State Street  
Room 4195  
Rochester, NY 14614  
Tel. (585) 263-6250  
Fax (585) 263-6247

### **Westchester County** (For address, please call)

Senator Kirsten E. Gillibrand  
Tel. (914) 725-9294  
Fax (914) 472-5073

**Syracuse/Central New York**

Senator Kirsten E. Gillibrand  
James M. Hanley Federal Building  
100 South Clinton Street  
Room 1470  
PO Box 7378  
Syracuse, NY 13261  
Tel. (315) 448-0470  
Fax (315) 448-0476

**Washington D.C.**

Senator Kirsten E. Gillibrand  
United States Senate  
478 Russell Senate Office Building  
Washington, DC 20510  
Tel. (202) 224-4451  
Fax (202) 228-0282



## Grant Guide Order Form

If you would like to order additional grant guides from our office, please indicate what guides you would like to have and complete the below address information. If you have any questions, please contact us at 212.688.6262.

**Guide**

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Affordable Housing<br><input type="checkbox"/> Ag/ Rural Development<br><input type="checkbox"/> At Risk Youth / Anti Gang<br><input type="checkbox"/> Broadband<br><input type="checkbox"/> Brownfields/Superfund Site Cleanup<br><input type="checkbox"/> City Infrastructure<br><input type="checkbox"/> Faith-Based / Community Initiatives<br><input type="checkbox"/> Fire and Emergency Services<br><input type="checkbox"/> General Grants<br><input type="checkbox"/> Green Energy and Clean Technology<br><input type="checkbox"/> Green Schools<br><input type="checkbox"/> Higher Education<br><input type="checkbox"/> Historic Preservation/Arts/Culture/Tourism | <input type="checkbox"/> Home Heating and Weatherization<br><input type="checkbox"/> Homeland Security<br><input type="checkbox"/> Innovation and Cluster Based Economic Development<br><input type="checkbox"/> K-12 Education and Libraries<br><input type="checkbox"/> Lead Paint Remediation<br><input type="checkbox"/> Minority and Women Owned Business<br><input type="checkbox"/> Obesity Prevention / Nutritious Foods<br><input type="checkbox"/> Senior Services<br><input type="checkbox"/> Small Business<br><input type="checkbox"/> Social Services /Community Groups<br><input type="checkbox"/> Veterans Services<br><input type="checkbox"/> Water and Wastewater Funding |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Mail to: **Senator Kirsten Gillibrand, 780 Third Ave, 26<sup>th</sup> Floor, New York New York 10017**

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, ZIP:** \_\_\_\_\_



## Casework Form

If you have encountered a problem involving a federal government agency or federally subsidized benefit that you have not been able to successfully resolve, Senator Kirsten Gillibrand's staff of constituent liaisons may be able to assist you in the following areas:

**Employment Issues:** including assistance with disability benefits, employer-provided health care plans and COBRA, Family Medical Leave Act (FMLA) benefits, pensions, unemployment benefits, Federal and State Workers Compensation claims, and retirement-related issues.

**Consumer Affairs:** including assistance obtaining a home loan modification under the Making Home Affordable Program, insurance claims, dissatisfaction with consumer products or services, environmental regulations, and concerns regarding air quality, water or land contamination.

**Immigration Issues:** including issues with visitor visas, family and employment based visas, lawful permanent resident status, naturalization, international adoptions, detention, passports, customs and border issues, and assistance to American Citizens in crisis abroad.

**Veteran Issues:** including issues with VA pension and disability benefits, education benefits, veteran burial or funeral issues, and issues regarding the VA medical centers.

**IRS Issues:** including connecting constituents with the Taxpayer Advocate Service to address federal tax issues including lost or delayed tax refunds, penalty abatements, payment installation plans, tax credits, referrals to IRS Low Income Tax Clinics and paper tax forms.

**Military Issues:** including issues pertaining to the Department of Defense, Army, Navy, Marine Corps, Air Force, Coast Guard, Reserves and New York State National Guard, as well as obtaining military records, medals and academy nominations.

**Health Care Issues:** including issues with Medicare and Medicaid, health insurance, insurance providers, nursing homes, hospitals, prescription drugs, and 9/11 health matters.

**Social Security:** including issues with Supplemental Security Income, Social Security Disability, survivors' benefits, and retirement benefits.

**Social Services:** including issues with food stamps, HEAP (low-income heating program), FEMA and disaster relief, and issues related to federally subsidized housing.

Please visit the "Services" section of [www.gillibrand.senate.gov](http://www.gillibrand.senate.gov) or call (212) 688-6262 for further information. Please note that if you are seeking assistance with a case that involves a lawsuit or litigation, Senate Rules prohibit the Office of Senator Gillibrand from giving legal advice or intervening in the proceeding